



**KENT COUNTY ASSESSMENT OFFICE
APPLICATION FOR EXEMPTION FROM PROPERTY TAXES**

Parcel Number: _____ Date: _____

Owner's Name: _____

Contact Person: _____ Phone No. _____

Address of Parcel: _____

Address of Tax Bill: _____

1. Type of Exemption sought (**check only one**)
- | | |
|--|------------------|
| Government (including public schools): _____ | Charitable _____ |
| Educational _____ | Parkland _____ |
| | Religious _____ |

Documentation required:
_____Papers of Incorporation _____Copy of 501(c)3 _____IRS 990 (Latest)

2. Describe the exempt activities which take place on the property. Explain type(s) of recreational use and frequency of such use. Attach extra sheet if necessary. _____

3. Is any part of this property ever rented? YES NO If YES, attach explanation describing tenants, the leased premises, duration of rental period, and all other information pertinent to this issue.

4. Is there a fee schedule for use of facilities or receipt of services? YES NO If YES, attach fee schedule.

5. If seeking a **Government** exemption, attach explanation of how the property will be used for the public good, meeting guidelines set forth in Title 9. _____

6. If seeking exemption as a **Charity**, please provide evidence of existence of charitable organization prior to July 14, 1988 or addition to list of specific organizations listed in Title 9 Sec. 8106.

7. If seeking exemption as **Religious (church)** or **Charity**, provide documentation showing the property is held for charitable purposes and not held by way of investment as listed in Title 9 Sec. 8105.

8. If seeking exemption as **Parkland**, attach a copy of the By-Laws, and Declaration. Parkland exemptions must meet guidelines set forth in Title 9 Sec. 8110 of the Delaware Code.

I HEREBY AFFIRM THAT ALL THE INFORMATION PROVIDED IS TRUE TO THE BEST OF MY KNOWLEDGE:

Organization

Signature and Title

Telephone Number

Date

Return to: Kent County Assessment Office, 555 Bay Rd, Dover, DE 19901