

**Title: Environmental Technician I**  
**Department: Public Works**  
**Division/Office: Engineering Division**



Grade 2114; Hourly position; Category: Classified; Job Code: ENT1; Rev.:07/01/2021

**General Description**

The purpose of this position is to perform entry level inspections, sampling, and technical tasks and prepares reports including sketches for the Public Works Department.

This position works under close to general supervision according to set procedures but determines how or when to complete tasks.

**Duties and Responsibilities**

*The functions listed below are those that represent the majority of the time spent working in this position. Management may assign additional functions as necessary.*

- Inspects sources of wastewater discharges to ensure compliance with County codes and regulations.
- Collects samples of industrial user discharges.
- Administers Hauled Waste program and prepare permits.
- Monitor septic waste hauler discharge and sampling and investigate complaints.
- Administers FOG program and prepares permits.
- Conducts inspections to verify compliance with FOG or similar regulations.
- Educates public about FOG and similar programs.
- Performs related work as required.

**Minimum Education and Experience Requirements:**

Requires High School graduation or GED equivalent supplemented by one year of experience in engineering or wastewater treatment environment or any combination of experience and training.

**Additional Requirements:**

Some knowledge of sample collection or wastewater treatment; good knowledge of the functions of a public works operation; ability to prepare reports and maintain records; ability to establish and maintain effective working relationship with coworker, supervisors, contractors, and the public; working knowledge of personal computers and pertinent applications; regular and timely attendance; performance of duties in a safe manner.

Must pass testing for substance abuse and criminal background investigation. Must maintain a positive work environment by acting and communicating in a manner that promotes harmonious relations with customers, co-workers, and supervisors. Direct deposit of pay required.

**Americans with Disabilities Act Requirements:**

This is heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, kneeling, reaching, pushing, lifting, fingering, and grasping; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; mental acuity is required

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to make rational decisions through sound logic and deductive processes; physical attendance at work site is required to perform manual tasks, provide immediate service to onsite customers, and supervise or interact with work group; visual acuity is required for preparing and analyzing written or computer data, use of measuring devices, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions.

**Special Certifications and License Requirements:**

- Must possess and maintain a valid state driver's license with an acceptable driving history.

**Notices:**

Kent County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management. This is an employment at-will position.

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Employee Acknowledgement