

Title: Computer Programmer I
Department: Administration
Division/Office: Information Technology Office



Grade 2119; Hourly position; Category: Classified; Job Code: PRG1; Rev.:07/01/2021

General Description

The purpose of this position is to provide entry-level professional programming, writing and developing complex computer code and provides support for advanced computer applications and user training.

This position works under close to general supervision according to set procedures but determines how or when to complete tasks.

Duties and Responsibilities

The functions listed below are those that represent the majority of the time spent working in this position. Management may assign additional functions as necessary.

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- Duties and Responsibilities
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- Writes programming code in RPG, SQL, Interactive SQL, Query Management, and CL.
- Utilizes Data Definition Specifications (DDS), DB/2 400, debugging tools and related utilities.
- Analyzes user requests or problems, identify and implement solutions.
- Resolves production problems to provide continuous operations.
- Provides batch and interactive implemented systems solutions.
- Monitors performance of programs after implementation.
- Provides input and status reports to help prioritize programming tasks and projects.
- Assists with computer application training for County employees.
- Performs related work as required.

Minimum Education and Experience Requirements:

Requires Associate's degree in computer science, management information systems, network systems or related field, and one (1) year of experience in programming, networking, providing network technical support or an equivalent combination of education and experience. Preference for experience in related iSeries programming.

Additional Requirements:

Good working knowledge in computer programming activities on the iSeries in RPG, CL, SQL and Query Management; working knowledge or exposure to Client Access, Stored Procedures, RPG Embedded SQL and Communication Protocols such as TCP/IP and File Transfer Protocol(FTP); experience in analyzing business requests and creating effective technology solutions; ability to balance multiple projects with routine maintenance responsibilities; ability to work under deadlines and heavy workloads; ability to operate with general supervision and

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communicate effectively; regular and timely attendance; performance of duties in a safe manner.

Must pass testing for substance abuse and criminal background investigation. Must maintain a positive work environment by acting and communicating in a manner that promotes harmonious relations with customers, co-workers, and supervisors. Direct deposit of pay required.

Americans with Disabilities Act Requirements:

This is light work requiring the exertion of up to 20 pounds of force occasionally, and/or up to 10 pounds of force to move objects; work requires crawling, reaching, pushing, fingering, grasping, handling, and repetitive motions; voice communications is required for expression or exchanging ideals by means of spoken work levels, and to receive detailed information through oral communications and/or to make fine distinction in sound; mental acuity is required to make rational decisions through sound logic and deductive processes; physical attendance at work site is required to perform manual tasks, provide immediate service to onsite customers, and supervise or interact with work group; visual acuity is required for depth perception, color perception, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of a measuring devices, determining the accuracy and thoroughness of work, observing general surroundings and activities; the worker is subject to inside environmental conditions, and atmospheric conditions.

Special Certifications and License Requirements:

- Must possess and maintain a valid state driver's license with an acceptable driving history.

Notices:

Kent County is an Equal Opportunity Employer. ADA requires the County to provide reasonable accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management. This is an employment at-will position.

Employee Acknowledgement