

Kent



County

Department of Planning Services
Division of Planning

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WAITING LIST REFERRAL FORM

Fill out and return to the Department as soon as possible. Please print.

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Name(s) on Deed: \_\_\_\_\_

Address: \_\_\_\_\_

Town limits or housing development: \_\_\_\_\_

Phone No: ( ) \_\_\_\_\_ Cell Phone/emergency No. ( ) \_\_\_\_\_

Type of Home: [ ] Site built [ ] Modular/Manufactured [ ] Own lot [ ] Rent lot
Age of Home: \_\_\_\_\_ Is the home insured? [ ] Yes [ ] No
Do you owe any County Taxes? [ ] Yes [ ] No

\*\*Current county code prohibits any building permits to be issued for a property with unpaid county taxes. Therefore, the department will be unable to perform any work on your home until taxes are paid in full.

Number of people in household: \_\_\_\_\_

Total gross household income from all sources per year \$ \_\_\_\_\_

Repairs needed. Please check all applicable boxes.

- [ ] Windows [ ] Bathroom [ ] Doors [ ] Electrical [ ] Water/Sewer Hookup
[ ] Siding [ ] Kitchen [ ] Floors [ ] Heat [ ] Handicap Accessibility
[ ] Roof [ ] Living Room [ ] Other

Disclosure Statement \*\*If any of the above contact information changes, you are responsible for calling Kent County Housing & Community Development to update your record. If we are unable to contact you when your name comes up, we will not guarantee your spot on the waiting list.