

## TAKE ADVANTAGE OF FREE ONLINE WILL PREPARATION!!

Are you and your family prepared if a sudden loss of life event occurs? You can take steps to protect your assets and family members by having your wishes documented. As a Kent County Levy Court employee, you receive a no-cost life insurance benefit that is equal to one times your annual salary. Eligible retirees from active service are provided a \$5,000 no-cost life insurance benefit by the County. This benefit is underwritten by Sun Life Financial.



Included with the County's life insurance plan is a value-added service of free online will preparation that allows you to create and download your will quickly and easily. Utilizing the secure website, you can plan ahead to protect your loved ones.

The will preparation service includes the following:

- Glossary of legal definitions
- Step-by-step guidance and customization for your unique situation
- Ability to name an executor to conduct your wishes and a guardian(s) to care for your children
- Ability to create a living will, also known as a health care directive, for an additional fee (currently \$14.99) and
- Ability to create a final arrangements document for an additional fee (currently \$9.99)

Planning ahead makes sense and can help your loved ones navigate the often-times overwhelming challenge of loss. To create your will, visit [www.EstateGuidance.com](http://www.EstateGuidance.com) and use promotional code "SLF4VAS".

Once your will is completed, you will print a copy to sign, have it witnessed, and then you should keep the signed document in a secure place – but not so secure a family member does not know where it is.

Be sure to keep your County life insurance beneficiary designation form up to date (most employees completed the form at the new hire orientation) when life changes occur, such as marriage, divorce, etc. Also be sure to inform your beneficiary of this life insurance benefit, so they will know to contact the Kent County Personnel Office upon your death (this is particularly important for retirees).

For more information about this or an employee benefit, contact the Personnel office at (302) 744-2310.

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