

Employee of the Year – Who’s It Gonna Be?

Drum Roll please.... The Employee of the Year will be announced on December 14 at the Annual Employee Holiday Luncheon.

Do you know a co-worker who deserves to be crowned as Kent County’s Employee of the Year?

It is easy to nominate that person for recognition as Employee of the Month – simply tell your Department Head why you think the co-worker is exceptional. Your nominee could be the person honored at the 2019 Employee Holiday Luncheon.

The Employee of the Year is selected from among the 12 Employees of the Month by Employee Council. In order to be considered for EOM, County Policy §2-21 requires the individual be a permanent, full-time classified employee or slotted row office deputy who positively promotes Kent County to the public, demonstrates sustained performance, contributes to the achievement of County objectives, distinguishes themselves in other pursuits of County goals, and/or actively participates in community organizations, civic projects, etc.

On a regular basis the department heads consider the nominations and select an Employee of the Month. The individual selected is then informed by his or her department head and recognized by the Levy Court at its last meeting each month for the following month.

During the month of recognition, the Employee of the Month is entitled to a reserved parking space at the Kent County Administrative Complex (which can be gifted to another employee by the honoree); the employee's photograph is prominently displayed inside the major County buildings; and the employee receives one day off with pay during the month of award, which may be used back-to-back with weekends, holidays, and vacation days, but not sick days. The time may not be divided into increments. The scheduling of this time off must be approved by the employee's supervisor. In addition, the Employee of the Month receives a \$100 stipend paid in a lump sum via the normal payroll process.

The Employee of the Year receives a \$500 stipend and a Kent County lapel pin or similar appreciation gift. In addition, the employee's name is placed on a plaque displayed in the Kent County Administrative Complex and his or her photograph is displayed for the following year. The honorees are also posted on the Kent County Website under the Employee Portal page. <http://www.co.kent.de.us/personnel/employee-portal.aspx>

Previous recipients of Employee of the Month or Employee of the Year recognition awards may be re-nominated, but may not be selected again until one calendar year elapses.

(posted 12/06/18)