

MEMORANDUM

KENT COUNTY DEPARTMENT OF
PLANNING SERVICES
555 BAY ROAD
DOVER, DELAWARE 19901



TO: Levy Court Commissioners

CC: Michael J. Petit de Mange, AICP, County Administrator
William Pepper, Esquire

FROM: Sarah E. Keifer, AICP, Director, Department of Planning Services

DATE: July 24, 2018

SUBJECT: Resolution 3703 – Paradise Ridge Stormwater Maintenance District

Attached, please find Resolution 3703 creating the Paradise Ridge Stormwater Maintenance District. The Stormwater Maintenance District ordinance calls for communities interested in joining the program to first submit a letter of intent which triggers a review of the stormwater system by the Kent Conservation District (KCD) including the development of a conditions assessment and draft Operation and Maintenance Plan. Once any deficiencies in the system are addressed and the petition completed and verified, the ordinance calls for the Levy Court to conduct a public hearing to consider creating the District.

A majority of the lot owners (26 of 40 lots, or 65%) have signed the petition in the affirmative; the signatures have been verified by Planning staff; all repairs to the stormwater infrastructure have been completed and verified by KCD; and the Operation and Maintenance Plan has been finalized. The annual fee adopted in the Fiscal Year 2019 Budget is \$28, and a supplemental bill will be sent for FY 19.

Staff suggests the following motion:

Finding that the proposed stormwater maintenance district expansion is adequate and appropriate; that all of the property owners within the district are benefited directly or indirectly thereby; and that it is in the public interest to extend the stormwater maintenance district in the manner proposed, I move to approve Resolution 3703 creating the Paradise Ridge Stormwater Maintenance District.

Please do not hesitate to contact me directly with any questions or concerns prior to the meeting.

Thank you.

Enclosures:

- _ Resolution 3703 and Map 1
- _ Final Assessment Report from KCD
- _ Operation and Maintenance Plan