

March 20, 2017

ADDENDUM #1 TO
KENT COUNTY LEVY COURT
REQUEST FOR PROPOSALS:
EMPLOYEE INSURANCES
March 13, 2017

The following information amends the Request for Proposals dated March 13, 2017 to procure employee insurances including group term life with AD&D, optional term life, long term disability, and travel accident insurance for employees, eligible retirees, and eligible dependents to become effective July 1, 2017 prepared by the Kent County Levy Court Personnel Office, 555 Bay Road, Dover, DE 19901:

1. On page 4 of the RFP, delete Paragraph 5, Subsection B, Section I Background and replace with corrected information below:

5) Employee Long Term Disability Insurance

KCLC provides at no charge to the employee long term disability insurance to employees equal to the 60% of the weekly salary of the employee. The employee becomes eligible after missing 120 working days. The coverage is currently integrated with social security and pension benefits. Retired employees are excluded. The current insurer's premium rate is \$2.00 per \$100 of monthly salary up to a maximum monthly salary of \$5,000. As of February 28, 2017, there are 290 active employees covered including two (2) over age 70 with a total monthly salary value of \$1,124,952.92. Of those 290 active employees, salaries for 56 exceed the \$60,000 (\$5,000/month) annual limit. The current plan year will expire on June 30, 2017 and proposed plans/programs must be effective July 1, 2017.

As provided in Subsection C, of Section V - General Information and Instructions for Bidding, "All bidders shall include an acknowledgment of all addenda as part of this proposal." The acknowledgment can simply reference this addendum in the cover letter or a copy of this and any future addenda may simply be acknowledged by signature and included in the bid submitted:

Signature _____

Name & Title _____

Organization _____

Date _____