

# Gramm-Leach-Bliley (GLB) Financial Privacy Notice

Delta Dental respects and understands that your privacy is important. We are committed to protecting the confidentiality of information about you. Under the Gramm-Leach-Bliley (GLB) Act, institutions must notify consumers about the information we collect, why we collect it, what we do with it, and how we protect your privacy.

### PERSONAL INFORMATION WE COLLECT

We obtain non-public personal information about you through our business processes and the forms that you, your dentist and your group have completed, such as: enrollment forms, beneficiary designation/assignment forms and claim forms.

This information can include name, address, date of birth, phone number, social security number, account number, plan identification number, marital status, gender, dependent information, and employment information. While this list is not exhaustive, it gives you an idea of the types of personal information we collect.

# WHY WE COLLECT PERSONAL INFORMATION AND WHO WE SHARE IT WITH

We use this information to administer dental and/or vision benefits. This information is also compiled into databases for statistical, underwriting and audit purposes. We share information about you with your dental provider to validate your insurance eligibility and process your claims. We also share information with group policy holders for reporting and auditing purposes. And, we share your information with government or legal authorities as required by the law.

When third party administrators help us process claims, we require them to follow applicable privacy laws and hold them to the same standards for sharing and disclosing information.

# SAFEGUARDING INFORMATION

Only those persons who require access to non-public personal information to perform their job or contractual responsibilities are authorized to access that information. We also maintain physical, electronic and procedural security measures to safeguard individually identifiable nonpublic personal information in our possession.

### TO LIMIT OUR SHARING

You can opt out of having your information shared with non-affiliates for marketing purposes. Our contact information is provided below.

### **CONTACT US**

For additional information about Delta Dental's commitment to privacy, to choose not to have your information shared with certain third parties, or to view a copy of this notice, please visit deltadentalins.com or, you may call 866-530-9675 or write to:

Delta Dental P.O. Box 997330 Sacramento, CA 95899-7330

We reserve the right to modify this notice. We will provide you with a new notice if we make material changes to our privacy practices.

Delta Dental of Pennsylvania and its affiliates offer and administer fee-for-service dental programs in Delaware, Maryland, Pennsylvania, West Virginia and the District of Columbia, and fee-for-service vision programs in West Virginia. Delta Dental of Pennsylvania's affiliates are Delta Dental of Delaware, Delta Dental of the District of Columbia, Delta Dental of West Virginia and Delta Vision of West Virginia.

Delta Dental Insurance Company offers and administers fee-for-service dental programs to groups headquartered or located in Alabama, Florida, Georgia, Louisiana,

Delta Dental insurance Company of the Mississippi, Montana, Nevada, Texas and Utah.

DeltaCare® USA is underwritten in these states by these entities: AL — Alpha Dental of Alabama, Inc.; AZ — Alpha Dental of Arizona, Inc.; CA — Delta Dental of California; AR, CO, IA, ME, MI, NC, NH, OK, OR, RI, SC, SD, VT, WA, WI, WY — Dentegra Insurance Company; AK, CT, DC, DE, FL, GA, KS, LA, MS, MT, TN and WV — Delta Dental Insurance Company; HI, ID, IL, IN, KY, MD, MO, NJ, OH, TX — Alpha Dental Programs, Inc.; NV — Alpha Dental of Nevada, Inc.; UT — Alpha Dental of Utah, Inc.; NM — Alpha Dental of New Mexico, Inc.; NY — Delta Dental of New York, Inc.; PA — Delta Dental of Pennsylvania; VA — Delta Dental of Virginia. Delta Dental Insurance Company acts as the DeltaCare USA administrator in all these states. These companies are financially responsible for their own products.

<sup>\*</sup>Delta Dental of New York, Inc., offers and administers fee-for-service programs in New York.