

Dennis K. Mumford
Director
Community Services
(302) 744-2495 Main Office
(302) 760-4757 Fax

Hillary Welliver
Assistant Director
Community Services
Division of Library Services
(302) 698-6444
(302) 760-4757 Fax



Jeremy Sheppard
Assistant Director
Community Services
Divisions of Parks & Recreation
(302) 744-2494
(302) 760-4757 Fax

Mike Rigby
Operations Supervisor
(302) 697-0900

Department of Community Services

Frequently Asked Question on Permits

Q: My soccer team wants to practice once a week, for 10 weeks, for an hour, how much does that cost.

A: The weekday fee for field rental is \$15 per hour, but there is a two (2) hour minimum. Each practice will cost you \$30 x 10 weeks = \$300. You are also responsible for a \$300 security deposit.

Q: I would like to reserve a ball field for tonight. How can I do that?

A: By code, we cannot issue a rental permit inside of 15 days or outside of 3 months. We cannot help you for tonight.

Q: I want to run an eight (8) week league in the fall; can you prorate the league fee?

A: The code does not allow for prorating, we suggest having a longer season for added benefit of your players.

Q: I'm having a softball tournament and would like to have more bathrooms, how can you accommodate?

A: Per the "conditions and services" section on the permit application, you can request portable rest facilities through our office. There will be a charge that you must pay before your event. That charge will depend on your needs and our current contracted price with our vendor. No outside companies allowed on Park grounds.

Q: Why do I have to get a permit for my game or event? I'm told the Parks are "first come, first serve" facilities.

A: Kent County Code requires "permits for set games". Playing league baseball, softball, football and other set games or sports in park areas except under official permit and upon the grounds provided for such purpose is prohibited. § 168-27

Q: I'm not interested in field rentals; I want to rent a pavilion for my son's birthday party, how much is that?

A: At this time, the Department does not issue exclusive use permits for pavilions, only sports fields.