

BETTY LOU MCKENNA
RECORDER OF DEEDS

HOLLY L. MALONE
DEPUTY RECORDER
OF DEEDS

Kent County



OFFICE OF THE

Recorder of Deeds

KENT COUNTY
ADMINISTRATIVE COMPLEX
555 BAY ROAD
DOVER, DE 19901
(HANDICAPPED ACCESSIBLE)

PHONE: (302)744-2314
FAX: (302) 736-2035

August 31, 2009

Dear Primary Business Organizations:

The Kent County Recorder of Deeds office would like to take this opportunity to inform you that on August 25, 2009, Kent County Levy Court adopted changes to county ordinance LC09-25 relating to fee changes in the Recorder of Deeds office effective October 1, 2009. Please see the attached copy of the new ordinance with the new fees.

The Kent County Recorder of Deeds office understands the administrative complications which these increases will have on all of the participating primary business organizations.

It is in all of our patrons' best interest that we inform you of this change to ensure a smooth transition. Our intention is to give your business the allotted time to prepare and submit the correct fees with your documents to be recorded.

If you have any questions regarding this matter please feel free to call the Kent County Recorder of Deeds office at 302-744-2314.

Respectfully submitted,

A handwritten signature in cursive script that reads "Betty Lou McKenna".

Betty Lou McKenna
Kent County Recorder of Deeds

BLM/hlm

Introduced By: Commissioner Bradley S. Eaby
Date Introduced: August 11, 2009
Public Hearing Date: August 25, 2009
Public Hearing Time: 7:15 P.M.
Adoption Date: August 25, 2009
Effective Date: October 1, 2009, except for ****DOCUMENT FEE** which became effective on August 1, 2009 per passage of HS1 for HB262 amending Titles 9 and 29 of the Delaware Code Relating to Government Records Management.

ORDINANCE LC09-25

An ordinance to amend Ordinance 04-05, entitled “An Ordinance establishing a schedule of fees for the offices of Kent County,” adopted March 23, 2004, as amended, Section 8. Recorder of Deeds.

THE LEVY COURT OF KENT COUNTY, DELAWARE, HEREBY ORDAINS:

Section 1. Section 8, Recorder of Deeds, is hereby amended as follows:

Section 8. **RECORDER OF DEEDS.**

Recorder of Deeds	
Recording, comparing and indexing a deed	\$ 10.00 per page
Each tax parcel number	\$ 5.00 per document
Recording, comparing and indexing a mortgage	\$ 10.00 per page
Recording, comparing, and indexing an assignment	\$ 10.00 per page
Noting on margin of record of mortgages name or names of assignees in assignment of mortgage	\$ 7.00 per document
Recording and indexing a 26.5" x 36" development plot	\$ 35.00 per page
Recording and indexing a development plot larger than 26.5" x 36"	\$ 60.00 per page
An additional fee of \$ 40.00 per document may be charged for each and every document not conforming to the standards published by the Recorder of Deeds	\$ 40.00 per document
Noting a satisfaction of mortgage	\$ 10.00 per document
Preparing office copy	\$ 1.00 per page
Preparing certified copy	\$ 7.00 per page
Preparing certified copy for foreclosure	\$ 7.00 per page
Mailing any copy	\$ 2.00 per page

Recorder of Deeds	
Faxes	\$1.00 first page; \$0.50 each additional page
Recording and indexing Federal tax and other liens	\$ 10.00 per page
Recording and indexing discharges related to liens	\$ 5.00 per page
Recording and indexing releases related to liens	\$ 5.00 per page
Recording and indexing Uniform Commercial Code (UCC) financing statements and continuations, per document regardless of number of pages	\$ 25.00 per document
Recording and indexing terminations related to UCC financing statements and continuations	\$ 25.00 per document
Recording and indexing assignments related to UCC financing statements and continuations	\$ 25.00 per document
Recording and indexing amendments related to UCC statements	\$ 15.00 per document
Recording and indexing Federal Tax and other Liens	\$ 47.00 per document
Releases	\$ 42.00 per document
Federal Tax and Other Liens related to discharges	\$ 42.00 1 page \$ 51.00 2 page
Federal Tax and Other Liens related to U.S. Judgements	\$ 10.00 per page \$ 40.00 if non-conforming
Unlimited internet access to Recorder of Deeds Indexes and images	\$ 50.00 monthly, per user, <u>unlimited</u>
**Document Fee for all documents recorded	\$ 31.00 (includes \$ 30.00 State and \$ 1.00 County)
Redaction of sensitive information by written request	\$ 5.00 per document

Section 2. This Ordinance is adopted pursuant to the power conferred upon the Levy Court of Kent County, Delaware by 9 Del. C. §4110.

Section 3. If any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared invalid for any reason whatsoever, such invalidity shall not affect the remaining provisions of this Ordinance, said remaining provisions shall be in full force and effect, and to this end the provisions of this Ordinance are hereby declared to be severable.

Section 4. This Ordinance shall become effective October 1, 2009, except for the ****DOCUMENT FEE** which became effective on August 1, 2009 per passage of

HS1 for HB262 amending Titles 9 and 29 of the Delaware Code Relating to Government Records Management by the 145th General Assembly.

ADOPTED BY THE LEVY COURT
OF KENT COUNTY, DELAWARE

President, Kent County Levy Court
This _____ day of _____, 2009

ATTEST: _____
Clerk of the Peace