



President: Dexter Kollie
 Vice President: Trudena Horsey
 Treasurer: Yvonne Messina
 Secretary: - vacant –

Attendees:	
Danielle Lamborn	Pat Orona
Dorothy Cheatham	Dexter Kollie
Yvonne Messina	Trudena Horsey
Audrey Stanford	
= Action Items	

1. Employee Council Elections
 - a) Current Officers stated they wish to maintain their current positions
 - b) No attendees wished to volunteer for any of these positions; unanimously agreed to by attendees
 - c) Dorothy volunteered for the Secretary position; unanimously agreed to by attendees
 - d) All officers’ positions established.
2. Attendance Sign-in
 - a) Attendees are all now to sign in on an Attendance Roster
 - b) Dorothy to create a form to be used for future meetings
3. Employee Council Books Audit
 - a) Yvonne reported the Employee Council books were audited by Susan Hitchens
 - b) Only finding to report – all vendors are to be paid by check
4. Recent Expenses
 - a) Yvonne sent flowers to Lori Short and Michele Lapinski as a Thank You for serving such a long period on Employee Council – Total Expense - \$75.98
 - b) Pizza Party was held for the winners of the Employee Council Wreath Contest. The winners, Waste Water Treatment Plant division, promised prize Grottos Pizza – Total Expense - \$199.80
5. Employee Concerns
 - a) Benefit Discussions
 - i) Occasionally Commissioners discuss and vote on changes to the Employee Benefits
 - ii) Employees should show up to these Levy Court Meetings to share their interest and opinions
 - iii) Determining which meetings to show up on can be hard to decipher from the Published Agendas as the subject doesn’t clearly define the nature of what is being discussed or voted on.
 - b) Security Within the Building
 - i) An incident occurred in Wills recently in which a person came in and made threatening statements to all of the Wills staff
 - ii) How should the County address this? Suggestions made:
 - (1) Turn on Security Scanners in the front lobby
 - (2) Staff the Front Lobby Desk with a hired security staff
 - (3) Create an Emergency Plan for the County
 - (a) Do department heads know procedures to take when violence occurs in the work place?
 - (b) Would it be beneficial to have a speaker to come speak to all Employees?
 - (c) Dexter knows of someone and will obtain the necessary contact information for this person
 - c) Donated Leave



- i) Some employees expressed to council staff that there have been instances where donated leave was used in the wrong manner; people receiving it took advantage of the time off and went on vacation
- ii) Guidelines for Donated Leave – The receiver must be on an FMLA qualified absence in order to be eligible for donated leave. This requires the doctor must fill out the paperwork
- iii) Person donating the leave specifies whether or not their name is to be anonymous
- iv) We cannot help prevent people’s wrong choices as what they do with donated leave.
- d) “Those Nagging Questions”
 - i) Employees requested the “Those Nagging Questions” be returned to the monthly newsletter.
 - ii) It was stated they will not be returning
- 6. Upcoming Events
 - a) Holiday Social
 - i) Trudy reported the cost of having the Holiday Social in a ballroom at Dover Downs. Requirement would be a minimum of \$4,000. Cost covers:
 - (1) Food
 - (2) Flatware
 - (3) Plates
 - (4) Centerpieces & Decorations
 - (5) Ballroom Rental for 4 hours
 - ii) Yvonne reported our food costs alone are usually \$3,600 for 120 employees
 - iii) Only 1 day available – Dec 3rd, Trudy had a ‘hold’ placed on the ballroom until Employee Council voted
 - iv) Employee Council voted unanimously agreed to hold it at Dover Downs Ballroom A, on Dec 3rd, 6:30pm-10:30pm.
 - v) Trudy will give the \$1000 deposit by the deadline of Mar 18th to reserve the room.
 - vi) Dorothy highly recommends a DJ. She will bring contact and price information at the next meeting.
 - b) Bingo Fundraiser
 - i) Danielle recommended that Employee Council conduct a Bingo Fund Raiser. Employee Council would sell Bingo Sheets and drawings would be held.
 - ii) Idea was received with great enthusiasm. It was felt that this could be done on an alternating schedule with 50/50.
 - iii) Bingo Committee Members – Danielle & Dorothy to do following:
 - (1) Determine where to get supplies
 - (2) Create rules for playing
 - (3) Bring information back to next Employee Council Meeting.
 - c) Other Fundraiser Ideas
 - i) Suggestions were made to offer Ice Cream treats (ice cream sandwiches, Nutty Butty, Chocolate Éclairs, etc...)
 - (1) For sale instead of Ice Cream Sundae fundraiser
 - (2) As a treat at the annual picnic



- ii) Virgin Daiquiri Day in midsummer.